

ANNOUNCEMENT! ANNOUNCEMENT!! ANNOUNCEMENT!!!

We wish to inform all Nigerian Nationals who wish to obtain or renew their Nigerian International Passport that the Embassy will be carrying out a Passport Intervention Exercise as follows:

Venue : HQ BURGOS
5093 P. Burgos Street,
San Agustin Poblacion, Makati City

Date : Friday, 1st to Tuesday, 5th September, 2023

Time : 09:00 AM to 06:00 PM (Daily)

Amount : \$206.00 (Cash only, no online payment)

INSTRUCTIONS:

- i. All applicants are expected to fill the online Nigerian Immigration Service portal : <https://portal.immigration.gov.ng/passport/epassport>
- ii. Applicants should fill in **Thailand** as processing Country;
- iii. Applicants should select (32) pages for the passport booklet, application should be saved and print;
- iv. Applicants are expected to fill and print out eligibility forms thus:
(LINK OF FORMS)
- v. Applicants are to come along with their expired passport, passport photograph and a photocopy of their data page. In case of a lost or missing passport, a Court Affidavit, Police Report and a photocopy of the data page should be provided at the venue and also if passport is with the Bureau of Immigration, a proof of receipt should be presented;
- vi. The list of applicants that registered with the Embassy for passport re-issuance are displayed on the Embassy's website with appointment Dates and Time;
- vii. Applicants are expected to crosscheck their names on the list as stated at par.vi above for verifications and compliance;

- viii. Applicants are advised to come to the intervention venue on their appointed days and time to avoid rowdiness;
- ix. Applicants should note that personal cars will not be allowed into the venue and so, should make alternate arrangements;
- x. Applicants arriving at the passport intervention exercise venue without appointment on a day they are not officially scheduled **will only be entertained or allowed into the premises** after consideration has been given to those with genuine appointments;
- xi. Applicants are expected to maintain orderliness, courtesy and observe the Covid-19 protocols by putting on facemask while coming for the exercise and throughout the duration of being at the venue;
- xii. Applicants should be mindful of their dressing while coming for the exercise to avoid being disallowed into the venue;
- xiii. Applicants whose names are not found on the publicized list are advised to send an email of notification to: manilanigeria@gmail.com with an attached scanned copy of their expired passport/contact number for consideration.

NOTE: *We wish to advise all Nigerians whose passports have expired or about to expire to seize this opportunity of Passport Intervention Exercise to renew their passport as the Embassy no longer entertains passport extension requests.*

THANK YOU!!!